

**Rochelle Park Board of Education  
Regular Meeting– 7:30 P.M.  
February 12, 2015**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Mark Scully, Vice President		
Mrs. Shirley Abraham		
Mr. Sam Allos		
Mrs. Arlene Ciliento- Buyck		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Jay Esposito, President		

Others present:

- Dr. Geoffrey Zoeller Jr., Superintendent
- Mrs. Christine Werner, Business Administrator /Board Secretary
- Mr. Brian Cannici, Acting Principal
- Mrs. Ellen Kobylarz, Board Recording Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

**IV. Superintendent’s Report**

**V. Business Administrator’s Report**

**VI. Public Questions on the Resolutions and Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board regarding not only agenda items, but on any questions, comments or concerns that may be in respect to the operation of the school.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open public comment at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close public comment at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE

**VII. Items for Board Action - Resolutions**

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

**ROUTINE MATTERS R1-R7**

**POLICY #0168 – APPROVAL OF BOARD MINUTES**

**R1. RESOLVED**, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. January 7, 2015 Re-Organization,
- B. January 14, 2015 Joint Meeting with Township
- C. January 15, 2015 Regular Meeting

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

MS SA SA AB ML DL JE

**POLICY #5200 - ATTENDANCE**

**R2. RESOLVED:** that the Board of Education approves the attendance report for the month of January 2015 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	471	1- PreK	1- 1 <sup>st</sup> Grader
Hackensack H.S.	167.5		1-3 <sup>rd</sup> Grader
Academies /Tech	<u>17</u>		2- Kndg.
<b>Total</b>	<b>655.50</b>		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	8895	Possible Days	969
Days Present	8200	Days Present	929
Days Absent	695	Days Absent	40
% Present	92.1%	% Present	95.8%
% Absent	7.9%	% Absent	4.2%

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

MS SA SA AB ML DL JE

**Policy #8420 – EMERGENCY & CRISIS SITUATIONS**

**R3. RESOLVED:** that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of January of 2015 for the Rochelle Park School District.

- Fire Drill – January 29, 2015
- Security Drill- January 16, 2015
- Bus Drills- January 13, 20, 16, 21, 2015

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_

Roll Call

MS SA SA AB ML DL JE

**Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING**

**R4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB, Incident and Suspension Report for January 2015 on behalf of the Rochelle Park School District.**

**January 2015**

Reported Cases: 0  
Number of Cases open: 0  
Number of Cases closed: 0  
Number of Incidents determined to be HIB: 0  
Number of School Suspensions 2

Motion by \_\_\_\_\_seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**POLICY #2340 – FIELD TRIPS**

**R5. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:**

Dr. Sacco, Mrs. Herter, and Mrs. Fuchs to accompany the Concert Band to Rowan University in Glassboro on April 21, 2015 at a cost to the parents of \$33.00 per student.

Motion by \_\_\_\_\_seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**R6. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the 2014-2015 Latchkey Program’s Policy and Procedures Manual as attached.**

Motion by \_\_\_\_\_seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**R7. BE IT RESOLVED that the Rochelle Park Board of Education, adopt all current written curriculum for the district in grades K-8 for the period from the date of this Meeting until the Organization Meeting of the next calendar year, unless modified upon recommendation of the Superintendent.**

- English Language Arts curriculum
- Mathmatics curriculum
- Science curriculum
- Social Studies curriculum
- Spanish curriculum

Visual and Performing Arts  
Comprehensive Health and Physical  
Education  
English as a Second Language

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**PERSONNEL P1-P5**  
**POLICY #3240 – PROFESSIONAL DEVELOPMENT**

**\*P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:**

Mrs. Weiner to attend “New Jersey Music Ed Association Conference” in E. Brunswick on February 19, & 20 at a cost of \$185.00 for registration/lunch to be paid by the district.

Laurel Hanczaryk to attend “Using Paraprofessionals Effectively” in Oradell on February 6, 2015 at no cost to the district for registration.

Kevin Woods to attend “Bio Shine Custodial Maintenance Seminar” in Monroe on February 5, 215 at no cost to the district for registration.

Emily Kotwica to attend “CST Evaluations: Linking Instruction Relevance, G&O and Accommodations & Modifications” on February 20, 2015 at no cost to the district for registration.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**POLICY#4111- HIRING CERTIFIED PERSONNEL**

**\*P2. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves tuition reimbursement for courses taking during 2014-2015 school year as follows:**

Kristin Colucci 3 credits \$163.00

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MS SA SA AB ML DL JE

**\*P3. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following salary crossovers retroactive to date indicated below:**

<u>Employee Name</u>	<u>Date of Crossover</u>	<u>Changes</u>
Steven Van Hassel	February 1, 2015	BA- BA15

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**\*P4. RESOLVED:** that on the recommendation of the Superintendent, the Board of Education appoints the following personnel to the position of Latchkey Aide Substitute list until the end of the 2014-2015 school year at an hourly salary of \$20.00.

Ms. Laurel Hanczaryk

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**POLICY #3141 RESIGNATION**

**\*P5. RESOLVED:** that the Board of Education accepts the notice of resignation letter from Ms. Cristina Benedicto (Latchkey aide) effective February 19, 2015.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**FINANCE F1-F7**

**FINANCE AND INSURANCE**

**Upon the recommendation of the Business Administrator to the Superintendent:**

**POLICY #6421 – PAYMENT OF GOODS AND SERVICES**

**F1. RESOLVED,** that the Rochelle Park Board of Education approve the January 2015 Bill List as approved by the Finance Committee, attached and listed below:

	<b>Amount</b>
A) Regular Bills – Fund 10	\$5,165.26
B) Enterprise- Fund 51	.00
C) Debt Service – Fund 40	\$93,836.17
<b>TOTAL</b>	<b>\$99,001.43</b>

**ATTACHMENT**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**POLICY #6421 – PAYMENT OF GOODS AND SERVICES**

**F2. RESOLVED,** that the Rochelle Park Board of Education approve the February 2015 Bill List as approved by the Finance Committee, attached and listed below:

	<b>Amount</b>
A) Regular Bills – Fund 11&10	\$806,211.91
B) Regular Bills – Fund 20	\$11,913.85
C) Lunch Program – Fund 50	\$15,959.43
D) Enterprise - Fund 51	\$705.00
E) Debt Service – Fund 40	\$ 9,762.50
F) Fund 12	\$25,518.00
G) Fund 30	\$104,733.62

TOTAL ALL BILLS \$974,804.31

ATTACHMENT

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

POLICY #6510 – PAYROLL AUTHORIZATION

**F3. RESOLVED:** that the Rochelle Park Board of Education approves the February 2015 payroll in the amount of \$ 481,584.32

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

POLICY # 6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

**F4. RESOLVED,** that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of September 31, 2014, October 2014, November 2014, and December 2014 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

**FURTHER BE IT RESOLVED,** that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

Board Secretary’s Report

**F5. RESOLVED:** that the Rochelle Park Board of Education accepts the Board Secretary and Treasurer’s Financial Report for the month of September 2014, October 2014, and November 2014.

ATTACHMENT

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

POLICY#6660- STUDENT ACTIVITY FUND

**F6. RESOLVED:** that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of January 2015.

ATTACHMENT

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Roll Call

MS SA SA AB ML DL JE

**Transfers**

**F7. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for December 2014/January 2015.**

ATTACHMENT

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
12/1/2014	11-000-291-242-000-000 Other Ret. Cont. - PERS	12-000-230-730-000-000 Admin Equipment	See Attachment	\$3,500.00
1/15/2015	11-000-291-270-000-000 Health Ben Unallocated	12-000-252-730-000-000 Admin Info Tech Equipment	See Attachment	\$15,025.00

Motion by \_\_\_\_\_, second by \_\_\_\_\_,  
Roll Call

MS SA SA AB ML DL JE

**VIII. Reports – Committee Action Items**

**2015 School Year**

<b>Committees</b>	<b>Chairperson</b>	<b>Co-Chairperson</b>
Buildings & Grounds	Jay Esposito	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Maria Lauerman	Sam Allos, Jay Esposito
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas
Legislative and Policy	Shirley Abraham	Arlene Ciliento-Buyck, Jay Esposito
Personnel/Negotiations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mr. Scully
Technology & Community/Staff Relations	Dimitria Leakas	Maria Lauerman, Mark Scully
<b>Liaisons:</b>		
NJSB	Arlene Ciliento-Buyck	
Joint Boards	Dimitria Leakas	
Bergen County School Boards	Shirley Abraham	
Municipality	Sam Allos	
Community	Mark Scully	

**IX. Announcements**

The next Regular meeting will be held on March 12, 2015 at 7:30 P.M. in the school media center.

**X. Executive Session Announcement (if needed)**

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to open Executive Session at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close Executive Session at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to resume Regular Meeting Agenda at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE

**XI. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn meeting at \_\_\_\_\_ P.M.

Roll Call

MS SA SA AB ML DL JE